



*Rebuilding Lives for a Safer Community*

**JOB POSTING**

<b>Facility</b>	AWS Greenville Veterans Home
<b>Posting Date</b>	October 30, 2018
<b>Closing Date</b>	November 7, 2018
<b>Job Title</b>	Case Manager
<b>Type of Position:</b>	<input checked="" type="checkbox"/> <b>Full-time (1)</b> <input checked="" type="checkbox"/> <b>Part-time (1)</b>
<p>Applicants may apply @ <a href="http://www.alstonwilkessociety.org">www.alstonwilkessociety.org</a> by completing the online application (include resume) and faxing to (866) 647-5998 or mail to: 3519 Medical Dr., Columbia, SC 29203, or email <a href="mailto:hrdepartment@aws1962.org">hrdepartment@aws1962.org</a> to Attn: Toi D. Reid-Worley, Director, Human Resources. Internal applicants may apply by submitting a letter of interest and an updated resume.</p>	
<b>GENERAL DESCRIPTION</b>	
<p>Under the direction and supervision of the Director of VA Facilities and Program, to provide ongoing case management services for an estimated 70% of residents (i.e.: housing plans, employment, life skills, etc.) of the AWWH.</p>	
<b>SKILLS AND EDUCATION REQUIREMENTS</b>	
<ul style="list-style-type: none"><li>• Communicating effective orally and in writing</li><li>• Computer literacy</li><li>• Proficient in HMIS data entry and reporting features</li><li>• Bachelor's degree in a social science or related field, preferred graduate degree/licensure in Social Work</li><li>• Job related experience working with veterans and/or homeless populations</li><li>• An approved writing sample exemplifying clinical documentation will be required for employment</li></ul>	
<b>LICENSES AND CERTIFICATION</b>	
<ul style="list-style-type: none"><li>• Valid Driver's License and proof of insurance</li><li>• Proof of Auto Liability Insurance if required</li><li>• Proof of education and credentials will be required for employment</li></ul>	

APPROVED BY: S. Anne Walker, Executive Director

**EOE/AA**