



Rebuilding Lives for a Safer Community

JOB POSTING

Facility	Charleston Residential Reentry Center
Posting Date	January 23, 2019
Closing Date	February 23, 2019
Job Title	Supervision Specialist

Type of Position: **Full-time (3 Positions)** **Part-time (3 position)**

Applicants may apply at www.alstonwilkessociety.org by completing the AWS application (include resume) and faxing to (866) 647-5998; email to hrdepartment@aws1962.org or mail to: 3519 Medical Dr., Columbia, SC 29203, Attn: Toi D. Reid-Worley, Director, Human Resources. Internal applicants may apply by submitting a letter of interest and an updated resume.

GENERAL DESCRIPTION

Under the direction and supervision of the Facility Director, The Supervision Specialist is responsible for the overall accountability of clients and ensures that the facility is secure and well maintained. The Supervision Specialist must ensure that the needs, safety, and welfare of the clients are met. The Supervision Specialist works shifts/weekends/holidays as required. The Supervision Specialist complete all required training.

MINIMUM QUALIFICATIONS:

Knowledge:

- Criminal justice systems a plus.

EDUCATION REQUIREMENTS

- High School Diploma with a minimum of three years of experience in Social and Behavior Science field or
- Baccalaureate Degree in Social or Behavioral Science Program from an accredited college or university

LICENSES AND CERTIFICATION

- Valid SC Driver's License and proof of insurance
- Proof of education and credentials will be required for employment
- CPR, First Aid, or AED Certifications is a plus

APPROVED BY: S. Anne Walker, Executive Director

EOE/AA