



Rebuilding Lives for a Safer Community

JOB POSTING

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| Facility | Florence Residential Reentry Center |
| Posting Date | April 24, 2019 |
| Closing Date | May 6, 2019 |
| Job Title | Supervision Specialist |
| Type of Position: | <input checked="" type="checkbox"/> 1 Full-time <input checked="" type="checkbox"/> 5 Part-time |
| <p>Applicants may apply @ www.alstonwilkessociety.org by completing the online application (include resume) and faxing to (866) 647-5998 or mail to: 3519 Medical Dr., Columbia, SC 29203, or email hrdepartment@aws1962.org to Attn: Toi D. Reid-Worley, Director of Human Resources. Internal applicants may apply by submitting a letter of interest and an updated resume.</p> | |
| GENERAL DESCRIPTION | |
| <p>Under the direction and supervision of the Facility Director, is responsible for the overall accountability of clients and ensures that the facility is secure and well maintained. The Supervision Specialist must ensure that the needs, safety, and welfare of the clients are met. The Supervision Specialist work shifts/weekends/holidays as required. The Supervision Specialist must be CPR certified and complete all required training.</p> | |
| MINIMUM QUALIFICATIONS: | |
| Knowledge: | |
| <ul style="list-style-type: none">• Criminal justice systems a plus. | |
| EDUCATION REQUIREMENTS | |
| <ul style="list-style-type: none">• High School Diploma OR <ul style="list-style-type: none">• GED | |
| LICENSES AND CERTIFICATION | |
| <ul style="list-style-type: none">• Valid Driver's License and proof of insurance• Proof of education and credentials will be required for employment | |

APPROVED BY: S. Anne Walker, Executive Director

EOE/AA